

ROUSH®

Focused. Driven. Committed.

Roush Performance Job Posting August 16, 2010 – September 16, 2010

Project Coordinator/Project Mgmt. Technician

Roush supplies comprehensive, integrated development services and provides customers with support that fuses technology and engineering. From design through prototyping, testing and manufacturing, we take our customers' visions from the sketch pad to production. We're focused, efficient, and we deliver. With over 2000 employees in more than 40 facilities across the United States, and interests around the world, Roush solves customers' problems and provides significant support to the automotive, performance products, military, entertainment, life sciences, alternative fuels and consumer products industries.

We are focused on performance, driven by technology, and committed to our customers' success. If you're only happy when your customers are happy, we want you on our team.

Visit our website: www.roush.com

We have an immediate need in our Livonia office for a Project Coordinator / Project Management Technician. This position will be reporting to the Roush Performance Director of Operations. This person will be responsible for: coordinating product development efforts between various departments, creating and maintaining development schedules for retail products, tracking next steps, and following-up on open items. This person will also be facilitating the Product Control Document (PCD) and Engineering Change Order (ECO) processes to ensure proper sign-offs and hand-offs are done in a timely manner, providing updates to the Roush Performance Management on product timing, missed assignments and upcoming activities and facilitating final BOM validation reviews.

Requirements:

- Minimum 2 year degree required. 4 year college degree preferred.
- Minimum 1 to 2 years' overall experience in project scheduling or planning required including proficiency in MS Project and Excel to manage detailed schedules.
- Excellent computer skills. (MS Project, Excel, Word and PowerPoint)
- Dedication to getting the job done while following the right process.
- Excellent communication skills and excellent writing skills.
- Understanding of Purchasing, Engineering, Marketing, Material Planning and Packaging initiatives associated with new product development preferred.
- Previous experience coordinating efforts between engineering, purchasing, marketing and program management preferred.
- Previous experience with machined parts, castings, injection molded parts and packaging preferred.
- Previous experience using BOM's preferred.
- Understanding of the automotive aftermarket preferred.
- Experience in the SEMA industry preferred.

Benefits include medical, dental, vision, life insurance, LTD, 401K, paid vacation, and paid holidays.

You must refer to this posting to be considered.

Send resume by September 16, 2010 AA/EEO

Send updated resume to Amanda Asher, Email: Careers@roush.com

Visit our website: Roush.com